

Leighdale Equestrian Centre Committee of Management



Meeting details

Meeting title:	Committee of Management
Date:	6 th May 2026, 7.30 pm
Location:	Leighdale Equestrian Centre

Opening/apologies

Attendees	Title
Emily Caldwell	Casual User Rep
Frank DiLecce	Barwon Hunt
Kate DiLecce	Assistant Secretary/Barwon Hunt/Interim VP
Pixie Heath	GDCD
Rhiannon Coyle	Leighdale Pony Club
Anna Kichakov	LPC
Louise Lawson	Inverleigh Riding Club
Alicia Mummery	Secretary
Ange Perdristat	BTRC
Rachael Black	General Committee
Mark Mummery	Treasurer and Maintenance Officer
Susan Drury	Attendee
Emily Grixti	Casual User
Kirra Beckley	Golden Plains Shire
Kat Schneider	Golden Plains Shire
Apologies	Title
Nicole Linic	GDCD
Robyn Coombs	BTRC

Minutes of previous meeting – 28th January 2026 moved EC

4th March 2026 moved EC

President Report – New constitution has been approved by CAV and hope we can all look forward to moving forward together

Treasurer Report Attached moved FD Carried

Secretary Report and Booking Officer Update – Space to co meltdown end of March. Notified us of an upgrade and it didn't go well. AM had to book people in manually. Fixed now.

Asset Register needs to be completed.

Need to ensure insurances are up to date.

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Set up EC on space to co. Will hand over all the relevant information to whoever is taking over the roles.

Correspondence to be attached.

Casual Users need to represent committee through the Casual User Rep.

Draft Community Asset Policy – not sure it will affect LEC, KS to check how it will affect committees. There are information sessions which it is worthwhile attending. As we are council with a licence agreement might be OK. Should email KS and KB if planning anything new.

Moved AM, carried

Casual Users – We had our FOL meeting on the 16th of March – we had a great turn out of casual users. Much more than the last FOL meeting. We put forward the nomination for our 2 representatives, these are: Rachael Black and Emily Caldwell.

We had a great discussion regarding what the casual users would like to see and what we think could be some great changes made to the facility to make it more multi use and weather functional.

We look forward to the coming months with the new committee.

Moved EC, carried.

BH Report – Opening Hunt is this coming weekend. Haven't used the facility recently. Next big thing on site is our hunter show at the end of June.

BTRC Report – AP contacted by a member who had a pretty nasty accident here at the Inverleigh Golden Spurs. She was stepping onto the bleachers and fell down, head bounced on ground. Within seconds a first aider (Mark) helped her, had CT scans. Needs information for her. IRC need to complete an incident report.

Otherwise club cruising along pretty well.

GDCD Report – Our delegate for the meeting will be Pixie Heath. As a user group of LEC, we would like to request that consideration be made of the use of Zoom for future meetings. Our members find it very difficult to attend in person.

Representing the club tonight with proxy. Questioning user groups harrowing at the end of weekends to keep the maintenance up. Word has gone around that the clubs don't need to harrow what they haven't used. AM confirmed only two people were here and so they didn't need to harrow what they hadn't used. This is a once off and is not the norm. Every user should be doing it each time as it is maintenance of the grounds. EC if you don't have much manpower reach out to committee.

LPC Report – coming Anna

IRC Report – I wanted to share a recap of the recent events at Inverleigh Riding Club. On the 18th of April, we held our rally day with Sue Smith as the instructor, followed by our annual dressage day on the 19th of April, which forms part of the Golden Spurs dressage series. We were fortunate to enjoy perfect weather and a strong turnout, with a great number of entries making both days lively and energetic.

Thanks to the dedication and hard work of our volunteers, everything ran smoothly and efficiently. Their efforts truly made a difference in ensuring both events were enjoyable for all involved.

Unfortunately, there was an incident during the rally day where a lady, believed to have been stepping up onto the aluminium seating, lost their balance and slipped, hitting their head. Mark Mummery was our First Aid officer on site and recommended that the lady go to hospital as a precaution. We have since heard that they visited GPS and have been

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provided with relevant information and forms. We wish them a speedy recovery and thank everyone who assisted during the situation. Mark did note on the day, that the seat should have had safety handrails, which have not been done. It has also been pointed out that the seating stand is not on level ground and this should be addressed.

As we look ahead, we want to extend our gratitude to the outgoing Grounds Committee members for their contributions and commitment. We are excited to work alongside the new committee and continue building a welcoming, supportive environment at the Leighdale grounds.

Grounds Maintenance Update Been in contact with the man about the dirt. Hoping he will come with a date. Need to get rid of poo. KS will include in council newsletter.

General Business

Election of Office Bearers

Anna Kichakov – President
 Louise Lawson – Vice President
 Emily Caldwell – Secretary- AI minutes
 Rachael Black – Treasurer
 Authorised signatories – Rachael Black, Anna Kichakov, Louise Lawson, Emily Caldwell

Mark Mummery and Diane Lang to be removed as authorised signatories.

KD thanked Alicia and Mark for all their hard work during their time in office. They will be sorely missed by all.

Allocation of Duties

All service providers should be council approved
 List of providers to be provided to Anna from Mark
 Quarterly working bees

Maintenance of Indoor – tamper proof the system – moved AK carried. Mark to send RB a recommendation and RB to report to next meeting.

Indoor Lighting Costs – water is a bigger issue than lighting. Water bill was \$776 for this quarter. Last year it was \$336. Indoor use is paying all the power and water for the site.

User Group Fees for 2026-27 – KD proposed increase of \$50 for the commercial kitchen licence. Has not been increased in 10 years. AK suggested \$1,000. Felt it was too big in one time. LL proposed \$800. Competition day is \$150 and \$10 per horse facility fee.
 Carried

Indoor only use – EC has had requests for indoor only bookings. AM as we are a lockable facility and it is a privilege to have a gate code. Who is liable for any damage done?

Draft Community Asset Policy – GPS this shouldn't affect us very much. We should continue to keep council apprised of changes made at the facility.

Driveway Maintenance – not discussed

Yard Damages– not discussed

SJ Pole Breakages– not discussed

Driveway tree access/clearing– not discussed

OTHER BUSINESS

Zoom – alternate meetings to be on TEAMS. Log on information to be provided by RB

KS and KB presented the GPS report, copy attached. Thanked outgoing committee of management, Welcomed new committee of management.

Meeting closed 9.30pm

Next meeting 3 June on TEAMS at 7.00pm