

Leighdale Equestrian Centre Committee of Management



Meeting details	
Meeting title:	Committee of Management
Date:	29 th May 2024, 7.00 pm
Location:	Leighdale Equestrian Centre

Attendees	Title
Kirsty Blake	GDCD
Kate DiLecce	Minutes Secretary/Barwon Hunt
Tanya Goldsworthy	General Committee
Diane Lang	Vice President
Alicia Mummery	Secretary
Lee Anne Rigby	Casual Users
Rachael Black	General Comm
Melinda Spiller	IRC
Apologies	
Jen Beckley	Pony Club
Pixie Heath	GDCD
Emma Judge	Inverleigh Riding Club
Tom McCann	President
Mark Mummery	Treasurer
Amy Murphy	BTRC
Kate Murray	BTRC
Jennifer Redsell	General Committee

Subject	
Opening/apologies	
Minutes of previous meeting – 1 st May 2024 Proposed LAR, Seconded DL	
President Report – apologies for not being here last two meetings. All else to be covered in general business.	
Treasurer Report	Copy attached. Balance needs to be changed to reflect \$5,000 less which should be for the indoor. KB raised the issue of the large electricity bill which KS says to forward to Dave. DL Motion to pay the invoice to Council of \$40,000 for our contribution to the undercover arena. Second RB, carried
Secretary Report – Correspondence log attached. Need to include resignation from Jennifer Redsell. TM would like to write a thank you.	
BH Report – We are in full swing for the hunt season. We have good interest in our Hunter Show on 30 th June. We are the only Melbourne Royal Qualifier this year so are hoping for good attendance.	



Subject

BTRC Report - BTRC had a successful rally with the largest numbers for a long time encouraging 3 PE

Members and dressage lessons

We have had 2 new members join

Our June rally is dressage and 3 PE fully booked 8.15 start and a 4.30 finish

We are sending 2 teams to Elmore for the 3 PE championships

Booking Officer Update We have had numerous enquiries for the Booking of the Undercover arena, I have started to compile a list until the opening of the arena.

We have secured two booking for the undercover arena.

1. Burnett Performance horse clinic
2. Cowboy Dressage spring spectacular

Until we have redone the event booking forms, I will be holding over any bookings of undercover arena till after the official opening.

KS, have we looked at online booking? AM we need to sit down and go through it.

Discussion re reining type users. Will have to edit the forms to show clearly what they can and cannot use the undercover arena for.

Casual Users – We have had 6 new Full Memberships since last meeting, and 2 New Day users.

55 people have used the QR to log into the grounds since its reopening in May 2024.

General discussion about use of the QR code.

GDCD Report – GDCD will be onsite in June for our AGM and a chance to drive the grounds afterwards.

Should the grounds delegates alter the COM will be advised soon after the AGM.

Thanks Kirsty & Pixie

LPC Report – May Day competition was very successful with nearly 100 riders attending, a very positive feel regarding the new indoor arena and the improved facilities. With the May Day competition finished now the focus will turn to the Cross Country course and getting some improvements and maintenance underway in preparation for the November Horse Trials event.

IRC Report - Next rally running over two days. Looking to book an indoor but are hopeful to be able to use the undercover.

Grounds Maintenance Update – Had the Pest Control Company attend site and spray for spiders and baits for rodents in the Clubhouse Garage and the 2 sheds.

Looked at some things

Touched some things

Fixed a few things.

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Subject

Motions for the meeting:

- 1/ Motion for service of Split System Air Conditioner \$99, KB moved all in favour
- 2/ Motion for additional swinging arms and plumbing for wash bay. \$1,330 for the plumbing works. Decided to hold off for two or three months.
- 3/ Motion for additional tap and associated plumbing for South East cnr of clubhouse. \$1,200. Decided to hold off for two or three months.

KS asked if we have applied for community grants in the past and we should look to using them in the future. Next round opens in August.

OTHER BUSINESS

Official opening 13th June at 12.30. TM will speak at the official opening. Politician will be here for approximately half an hour. Can horses attend? Yes so long as people can be safe. Suggest Pony Club jumps be set up and some riders can go around. Because it is state government grant, the focus will be on their contributions. Media release will say where the funding came from. TM to include in his speech additional donors. Financial acquittal, there has to be signage up of who funded (State Govt). KB can contact media and Council invite councillors. Female friendly project, there is a participation plan. State Govt wants to make sure over the next 12 months the new arena will increase usage. Spoke to a copy of the participation plan. AM moved motion that final participation plan be accepted. Seconded DL carried.

KS has provided the GPS report which is attached. Also discussed the following:

KS 5th June Incorporated Association Training. 6.00-7.00. Harwood Andrews are partners.

Online booking system. SpacetoCo is the council system. Council happy to assist setting it up. SpacetoCo will do training. Keen to book sessions for a few COM members with SpacetoCo. Approximately 12.5% admin fee for bookings. KD, LAR, KB all keen to support AM and attend meetings with SpacetoCo.

Fair Access and Gender Policy. Community engagement has closed for FAGP. We will have to work under this policy. Once endorsed in June.

Online community directory. All home users can upload their details.

Community Strengthening Grants open in August. Need help with anything, contact KS

Berrybank Windfarm grants have closed for now.

Routine maintenance can be requested through the portal.

TM what are we doing with the Deena Peters memorial? Would be good to do it straight after the grand opening. It was agreed that this would be done.

Grand Opening

Grooming of Arena – had a session with Tristan which was very helpful. There is a lot to take into consideration. Type of vehicle to be used. Need hand rakes. Suggested the tops of posts need to be treated. Vehicle: Community grants have come on board with \$10,000 and Bakerland said they'd pay \$5,000 last year and potentially pay \$5,000 this year. Second had gator should be achievable for \$10-14,000. Someone needs to take responsibility for indoor maintenance. TM has one that he can lend to LEC to get us started to be here for grand opening. Will discuss with Geelong Rural and invite to grand opening. Discussion about side by sides. Need training for everyone who may use the vehicle. Put an SOP in the vehicle. When Tristan was here he suggested keeping it in the arena so easily accessible. Could use gates to cover it. Grandstand seating will be in place for Grand Opening.

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Subject

Preopening Maintenance – Tops of Posts etc.. Decided not necessary prior to opening.

Opening – All home user groups bring a plate. Horses – each home club brings a rider

AM There is a Recovery to Resilience workshop in Teesdale Community Hall on Thursday 20th June from 6.00-8.00. We would like to become a recovery hub.

KB alongside the under cover arena we will need to have a space for signage for sponsors and to have arena rules and guidelines

Discussion over the proposed grounds hire price list. As of opening day we allow people in to use the facility. Do's and Don't's need to be printed and laminated and placed on the gate. Lighting needs to be organised. Bike lock to be fitted and the number changed every week. LAR to take the bookings via email. Exclusive usage \$25, shared \$20. There will be a list of rules to be up in the arena.

Next meeting 3rd July at **7.00pm**.

Meeting closed at 9.50