

Leighdale Equestrian Centre Committee of Management



Meeting details	
Meeting title:	Committee of Management
Date:	28 th August 2024, 7.30 pm
Location:	Leighdale Equestrian Centre

Attendees	Title
Jen Beckley	Pony Club
Rachael Black	General Comm
Kirsty Blake	GDCD
Kate DiLecce	Minutes Secretary/Barwon Hunt
Tanya Goldsworthy	General Committee
Diane Lang	Vice President
Suzanne Mowat	Inverleigh Riding Club
Tom McCann	President
Alicia Mummery	Secretary
Mark Mummery	Treasurer
Kate Murray	BTRC
Apologies	
Pixie Heath	GDCD
Christa Jones	GDCD
Emma Judge	Inverleigh Riding Club
Amy Murphy	BTRC

Minutes of previous meeting – 31 st July 2024 accepted. Moved by KB, agreed
President Report well done to everyone who turned up to the working bee.
Treasurer Report - Attached KB asked if we have received anything from Council for Power upgrade, not yet.
Secretary Report – Attached <p>Casual user email, received a compliment from Bronwyn that the newsletter was very good. 6 new casual users since last meeting. 8 indoor bookings since last meeting.</p> <p>Cowboy dressage need help setting up 20x40 dressage arena in the indoor. Need to get an indication from them exactly how they want it set up with regard to placement within the arena.</p> <p>AM had a call from council saying that someone who has an indoor in the area is complaining that we must be making money hand over fist and are affecting their business.</p>



BH Report – Hunting has been going well despite the difficult conditions. We held a very successful Freshman's Jumping Day. Thanks to LPC for the use of their beautiful jumps. We have our closing hunt this weekend and then a hunter pace on 14th September, details attached for anyone interested. No plans to use the grounds till October at this stage.

BTRC Report – 3PE team went up to Elmore and had a great time.

Booking Officer Update - Attached

Casual Users –

GDCD Report – We had a ripper two day event weekend just gone and look forward to the champs at the end of September. Some great feedback re the indoor surface. Reminder to everyone that the kitchen should be left clean and clear at all times. Microphone and PA system needs to be assessed. Tom suggested getting a new microphone and see if that does the job.

LPC Report – Currently we are at 26 members (an increase of 5 members in 2 months).

The club is in a great position by way of culture and growth with plenty of interest in families joining.

The working bee was a great success with several families coming along to help spruce up the XC course.

There is now a couple of new jumps on course - 3 x Grade 6, and 1 x Grade 5, as well as some playground rubber on the concrete step down at the water jump, a heap of oil painted on older XC fences and some twigs and branches cleaned up around the course also.

The planning has started for the PC Horse Trials in late October, there is a decision to be made on which day we run the event and if we host a XC / SJ clinic - still things to be locked in.

Thanks to Mark for sorting the electrical switches issues in the canteen - this will make a busy day that much easier for all cooking!

IRC Report - Had a great rally, not a lot of people there but good day. Poles with Karen Blyth.

Grounds Maintenance Update –

- Working Bee went really well. Thanks to everyone who turned up.
- Float fill valve being installed on water tanks for Indoor Arena.
- Had a meeting with council about the water. When originally installed, it was not capturing all the roof. Has now been improved.
- Emergency Assembly Sign erected.
- New Double GPO installed in Kitchen on south wall for deep fryers.
- Deep fryers are not being maintained in a clean and healthy manner.
- East Exit Door in Kitchen has been obstructed twice in a week. Not Good Enough. All Exit Doors are to be kept clear at all times in accordance with the Building Code of

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<p>Australia and Victorian Legislation Act 2003.</p> <ul style="list-style-type: none"> • BTRC freezer has found with mould by the Golden Plains Council Health Inspector. This is required to be thoroughly cleaned ASAP. • Discussion regarding kitchen and fridge usage and what to offer
<p>OTHER BUSINESS</p>
<p>Resilience workshop from Council – AM attended resilience workshop. Want to make LEC a place of last resort for flooding.</p>
<p>Cowboy Dressage Booking – need to build arena within the indoor</p>
<p>BTRC – Booking of grounds and correspondence. AM asked Kate if Holly Stansfield Smith bookings are BTRC or private. Current secretary is Erin Field. AM gets emails from 3 different emails and asked if all correspondence can be through Erin. Last week's booking was paid by Leeanne privately but was booked by BTRC. KM asked what COM wanted her to do. Suggest a letter to BTRC that they need to follow the rules of bookings. TM to draft a letter. Happy for people to use the facility during the week.</p>
<p>Tom Curtain Potential Event – MM got a call from Tom Curtain. Discussion about whether we are interested in going ahead with it. 22 November. Agreed to go ahead.</p>
<p>MasterPlan - grants & improvements'. What's coming up? Who is applying? Wish list small and large. KB a lot of things that need to be done. Need to run a list which can be circulated with the minutes. For next meeting, all clubs provide a list of top three things that need to be done.</p>
<p>Governance Department – Insurance for Grounds need to urgently get registers from all users and COM.</p>
<p>MSAC chairs – discussed and declined</p>
<p>Microphone – discussed above</p>
<p>Mounds of dirt – can we advertise it on Facebook to see if anyone wants clean fill. Would need a telehandler onsite to load trucks. Discussion about using it to make a berm between us and neighbours and also laying a track. Look at that in next 8-12 weeks.</p>
<p>Council – facility maintenance request. Would like an assessment of our buildings. MM will do this. KB suggested the fence in front of the clubrooms.</p>
<p>Square booking system. RB to help AM with Square. Cost will be approximately \$40 per month in addition to 1.9%</p>
<p>Casual User page on FB, non casual users people said they didn't get the newsletter. KB happy to put some info on FB to keep people interested.</p>
<p>Suggested that a debit card be applied for LEC Treasurer to make incidental payments, two to sign on account. Moved by RB, carried.</p>
<p>Next meeting AGM, 25th September</p>
<p>Meeting closed 9.06pm</p>